

Circular 318: Amendments in Fit out Permit Process

Date: May 5, 2019

Dear Customer,

Dubai Development Authority, as a part of its commitment to continuously improve the efficiency of the services, hereby proposes to eliminate Fit out permit requirements limited to the following activities within the leasable area and these activities do not require Fit out permit from Dubai Development Authority's. The works at site can be carried out based on the NOC / Permit to Work from the landlord / Facilities Management.

- All internal painting.
- Any demolition works of non-structural members, inside the unit with no effect on structural elements of the building.
- Existing false ceiling replacement without relocating/adding/blocking any fire alarm or firefighting system.
- Furniture replacement / addition.
- Flooring replacement without affecting / damaging any structural elements (flooring loads should not exceed the loads assumed in the original approval of the building).
- Low-height partitions: minimum opening above the partition must be %15 of total clear height from finish floor level (FFL) to finish ceiling level (FCL) (partition loads should not exceed the loads assumed in the original approval of the building).
- Reinstatement works to return the fitted out unit to its original condition (as built / Previous fitted out).
- All Mechanical, Electrical, and plumbing works within office premises subject to obtaining other relevant authority approval (if applicable).

Fit out works which are not covered above will require a Fit out Permit from M/s. Dubai Development Authority.

Dubai Development Authority reserves the right to check for any deviations from the above scope and to initiate further enforcement remedies which may include but not limited to imposition of penalties and or suspension of services in event of default or failure to comply with the requirements.

If you have any questions or wish to give feedback, please call Customer Care on tel: 800-4-DDA (332) or via email at info@dda.gov.ae.